

ADDITIONAL RESUME SECTIONS WITH EXAMPLES

*include all experiences that apply

PHARMACY RESUME SECTION EXAMPLES

LICENSURE AND CERTIFICATION

Licensed Intern, North Dakota
License No. 123456

May 20XX–Present

Basic Life Support for Healthcare Providers
American Heart Association

January 20XX–Present

ADVANCED PHARMACY PRACTICE EXPERIENCE

Clinical Pharmacology

January 20XX–May 20XX

Sanford Health, Fargo, ND

Preceptors: Joe Johnson, Pharm.D.; Ron Swanson, Pharm.D.

- Utilized interpersonal skills to educate patients about their medications, correct dosages and any adverse drug reactions that may occur
- Developed strong written communication skills when assisting with writing patient notes
- Honed ability to communicate within a team when collaborating with fellow pharmacists and physicians

INTRODUCTORY PHARMACY PRACTICE EXPERIENCE

Institutional

June 20XX

Essentia Health, Fargo, ND

Preceptor: Jane Doe, Pharm.D.

**include all that apply*

NURSING RESUME SECTION EXAMPLES

LICENSURE AND CERTIFICATION

Certified Nursing Assistant
Basic Life Support for Healthcare Providers
American Heart Association

May 20XX–Present
January 20XX–Present

CLINICAL NURSING EXPERIENCE

Medical/Surgical Rotation, Essentia Health, Fargo, ND, 84 hours

Spring 20XX

Palliative Care Observation, Sanford Health, Fargo, ND, 8 hours

Spring 20XX

ICU Rotation, Altru Health System, Grand Forks, ND, 65 hours

Fall 20XX

Mental Health Rotation, Prairie St. John's, Fargo, ND, 40 hours

Fall 20XX

TEACHING RESUME SECTION EXAMPLES

STUDENT TEACHING EXPERIENCE

Centennial Elementary School, Fargo, ND
Student Teacher, fifth grade

January 20XX–May 20XX

- Utilized creativity to develop curriculum and teach a diverse class of 20 students
- Displayed strong organizational skills to complete lesson plans in a timely manner
- Incorporated successful classroom management using xyz theory of behavior management
- Demonstrated effective communication skills with parents and collaborated with other teachers and staff

ENGINEERING PROJECT EXAMPLE

ENGINEERING PROJECT

Senior Capstone, NDSU

Spring 20XX

Reverse Engineer a Model Combat Tank

- Applied conceptual modeling and engineering skills while developing 3D models and blueprints for over 50 individual and interworking parts of a model combat tank
 - Utilized technology and CAD software including PTC Creo and digital calipers to complete modeling
 - Developed project management skills by serving as team leader, developing and adhering to an overall work plan and delegating assignments to team members
 - Displayed strong communication skills when presenting project process and results to professor and classmates
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OTHER ACADEMIC PROJECT EXAMPLE

ACADEMIC PROJECT

Experiential Retailing, NDSU

Fall 20XX

Fashion Merchandising Secondary Brand Proposal

- Incorporated marketing, brand management and style concept theories to design a secondary brand proposal for a major retailer
 - Utilized design and art skills while creating concept drawings of possible pieces, including eight original designs
 - Created store layout concept, including all visual merchandising and product placement to optimize sales of secondary brand while adhering to established brand concepts
 - Gained knowledge of budgeting by developing a financial plan for secondary brand launch
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RESEARCH PROJECT EXAMPLE

RESEARCH EXPERIENCE

NDSU Pharmacology Lab, Fargo, ND

June 20XX–Present

Research Assistant

- Demonstrate flexibility and adaptability by assisting graduate students with the day-to-day operations of their individual research
 - Hone ability to work in a fast-paced, changing workplace while being responsible for up to five projects at one time
 - Display attention to detail by accurately documenting progress and measurable changes on projects
 - Develop technical skills by utilizing basic and advanced lab equipment, technology, protocol and vernacular on a daily basis
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COMPUTER AND TECHNICAL SKILLS EXAMPLE

COMPUTER SKILLS

Operating System	Windows 7/XP, Unix, Linux
Programming Languages	C# 3.5/4.0, C++, Object Oriented Programming
Web Technologies	ASP.NET, Java Script, CSS, HTML
Databases	SQL SERVER 2008, SQL SERVER 2008 R2, Oracle 9i
Software	Microsoft Access, Excel, Word, PowerPoint