

CAREERlink | Job Listings

Searching for Jobs Using Filters:

1
Click "OCI and Job Listings" to access the job & internship board.
*OCI stands for On Campus Interviewing

2
Click the "Job Listings" tab to see the current job listings.

3
Use the various filters to find specific positions. For example, use the "Type of Job" filter to view only certain types of job listings. Click "Search" once all filters have been selected.

Tip
You can clear all selected filters by using the "Reset All" feature.

The screenshot shows the CAREERlink Job Listings interface. On the left is a dark sidebar with navigation options: Target Employers, Employers, Contacts, Tasks, OCI and Job Listings (highlighted), and Events. The main content area has tabs for OCI, Job Listings (selected), and Applied. Below the tabs is a search bar with the text "Search by Employer, Job Title, or Keyword" and a green "Search" button. To the right of the search bar is a "Reset All" link. Below the search bar are filter dropdowns for Job Status, Employer, Job Title, Metro Area, and Type of Job. The "Type of Job" dropdown is open, showing a list of job types with checkboxes: Select all, Paid Internship/Co-op, Unpaid Internship, Part-Time Job, Full-Time Job, Work Study, Volunteer, Graduate Assistantship, and On Campus (checked). Below the filters is a table of job listings with columns for Job, Application Status, and Application Open. The table lists several jobs, including Administrative Assistant, Student Worker (Office), Short-Term Care and Assessment Cent..., Youth Development Professional, and Office Assistant/Runner. The "Application Status" column shows "Not Applied" for all listed jobs. The "Application Open" column shows "Application Open" for the last job.